

Board of Education  
Tucker Green, Chair  
Donna Enis, Vice Chair  
Sue Finley  
Steve Smith  
Joeta Youngblood



Dr. Charles Webb  
Interim Superintendent

Tony Young  
Assistant Superintendent

### Public Participation Request Form

The Board of Education offers this opportunity for legal residents of Pickens County. This completed form must be received at least five (5) days prior to the regular monthly meeting of the Board. The request must clearly state the topic or issue to be addressed. All participants are provided a copy of the Board policy regarding public participation at board meetings.

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Telephone Number: ( \_\_\_\_ ) \_\_\_\_\_ Email: \_\_\_\_\_

I will be speaking on behalf of  myself OR  an organization \_\_\_\_\_

**The concern(s) I would like to address are:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**By speaking, my objective is to:**

\_\_\_\_\_  
\_\_\_\_\_

**Is there additional information you would like to share?**

\_\_\_\_\_

Please complete this information sheet. The purpose of this form is to facilitate the agenda and inform the Board Members and Superintendent of the topics on the agenda. By signing below, I am indicating that I have read and understand the Board Policy pertaining to Public Participation, and have been provided a copy of the policy (located on page 2/reverse side of this form).

Speaker Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY →→→→**

Received at County Office: \_\_\_\_/\_\_\_\_/\_\_\_\_

Time: \_\_\_\_\_ By: \_\_\_\_\_



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www.pickenscountyschools.org

Meetings of the Board of Education are structured to allow the Board to conduct its public business. Meetings of the Board are open to the public, but are not to be confused with public forums. When time permits, the Board of Education as a matter of general operating procedure offers an opportunity for legal residents of Pickens County to address the Board in open session. The following rules shall be adhered to:

1. To be placed on the agenda, a citizen must request to appear before the Board in writing at least five (5) days prior to the regular monthly meeting of the Board. The request must state clearly the topic or issue to be addressed.
2. Each citizen whose name is placed on the agenda will be given five (5) minutes to make their comments, but the total time allotted to citizen participation will be limited to twenty (20) minutes. Citizens may reduce additional concerns to writing and submit to the Board of Education if five (5) minutes does not provide sufficient time.
3. Where several citizens wish to address the same topic or issue, the Board reserves the right to further limit discussions should they become repetitive.
4. While citizens may use their allotted time to take serious issue with Board decisions, the Board will not permit anyone to become personally abusive of individual board members or board employees.
5. When issues arise that stimulate high community interest, the Board may schedule special meetings specifically to invite public comment. In those circumstances, the Board will establish special guidelines for participation.
6. The Board will not respond to comments or questions posed by citizens in their presentations but will take those comments and questions under advisement.

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**Policy Reference Disclaimer:** These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

**State Reference**

**Description**

O.C.G.A 16-11-0034

[Preventing or disrupting a meeting of General Assembly or other meetings of members](#)

O.C.G.A 16-11-0035

[Removal from campus or facility of unit of university system or school; failure to leave](#)

O.C.G.A 50-14-0001

[Open Meetings Act; notice; minutes; telecommunication conferences](#)